

1. SAVING THE DATE

Fairy Chair Cover does NOT tentatively hold dates. All dates must be confirmed with a non-refundable down payment and signed contract. To save and reserve linens for your event, a NON-REFUNDABLE 30% DEPOSIT IS REQUIRED TO HOLD LINENS. This will not be returned for any reason. ____initial

2. PAYMENT

We accept cash, money orders and personal cheques with a valid driver's license. We also accept PayPal with a 4% transaction fee. Payments made less than two (2) weeks prior to event **must** be paid by cash. Final numbers and Payment is due 30 days prior to date of the event. ____initial

3. CANCELLATION AND POSTPONEMENT

IN CASE OF CANCELLATION, **Fairy Chair Cover** must be notified in writing. If the cancellation occurs 30 days or less prior to the event, 50% of the full rental fee is forfeited. The Security Deposit will be returned to you (if applicable). If cancellation occurs 31 or more days from the event, the 30% deposit will be forfeited.

DECREASE IN NUMBER of chair covers and other rental linen will be accepted up to 30 days prior to the event, with a maximum decrease of 20% from initial Rental Contract. Any increases will be subjected to availability.

IN THE EVENT OF POSTPONEMENT, the deposit, minus any non-transferable out-of-pocket expenditures incurred at the time notice of postponement is received (such as custom ordered linen or goods) shall be applied to the rescheduled event, provided that the event is rescheduled to a date within one (1) year from the date on which the event was originally scheduled, and provided that the date is available and approved by **Fairy Chair Cover**. **Notice of cancellation or postponement must be made in writing.** ____initial

4. USAGE

Rates are quoted for a daily, single use rental only. Items rented for a weekend would typically be picked up on Friday and returned on Monday (even if Monday is a holiday). If you require longer rental please contact us for extended rate. Linens are to be used for their intended purposes only. Clients should also understand that the colors, sizes, and shades may vary slightly due to replacements of unreturned items, normal wear and tear, and other natural causes. Rental items are received in boxes and some wrinkles may occur. Small marks, lines and stains are expected as these are rented (used) items.

NO REFUND FOR UNUSED LINEN, OR NON FITTED LINEN. Clients are responsible to ensure the fit of the chair cover. Samples are available upon requests and if the client did not request for samples, **Fairy Chair Cover** will not be responsible for the chair covers not fitting (including if the venue has changed all it's chair before your event) and no money will be returned. ____initial

5. PICK-UP AND RETURNS

Please call 3-7 days before your event to confirm the pick-up date. You can pick-up the linens up to two (2) days before the event. A **CASH Security Deposit** (from \$200.00 up to 50% of the order, depending on order size) is required when picking up the linen or 3 days before set-up.

- Linens do not need to be washed. Sashes and chair covers needs to be returned untied. An extra charge of \$0.20 will be added to each chair cover or sash that require us to untie.
- When clients pick-up the linens, please count them before leaving. We require the client's signature to confirm the quantity, style and color of the linens, as well as a copy of your photo ID if you have someone else picking up the linens. ____initial

6. LATE FEES

RENTALS ARE TO BE RETURNED WITHIN 1 DAY (BY 5:00 PM) AFTER THE EVENT, OR MONDAY FOR WEEKEND WEDDINGS. Because our company rent out chair covers to many other customers, it is vital that we receive all rented linens in our store no later than the specified date on this agreement. **Fairy Chair Cover** needs enough time for the customer's order to be returned, laundered, and sent out to the next renter. **LATE CHARGE of 20% of the order will be added for each day late.** After five days late, client will be charged at full replacement cost regardless if rental items are returned to Fairy Chair Cover after such time and no refunds will be made.

- When returning the linens, we request that the client wait for us to finish counting the linens. This is to make sure that the amount of linens returned equals the same amount of linens rented out. Security deposit will be returned at this time (minus any missing, broken and damaged fees). ____initial

7. **DELIVERIES, SET-UP/TAKE DOWN FEES** of rentals will be determined prior to event and charged to the Rental Contract. Prior arrangements **MUST** be made for this service to allow proper time. Clients must deposit a minimum of **\$200.00 CASH Security Deposit** at least three (3) days prior to the event.

For a professional look at your event, we suggest that you hire **Fairy Chair Cover** or other professional decorators to set-up your linen. If you hire us to set-up, please have the all the chairs and tables ready before we arrive. We **CANNOT** wait any longer than 30min for the chairs to be available; otherwise, we cannot guarantee that the linens will be set-up on time. For this reason, if your set-up is incomplete (or not finished on time), we are not able to return the set-up fees. Depending on the quantity of the order, we request a 2-3 hour window before the event begins to allow enough time to complete the set-up. **Fairy Chair Cover** will disassemble and pick-up the rented linens after the event time. ____initial

8. **BROKEN, LOST OR DAMAGED** items will be charged at two times (2x) the sales price. We double count each order to avoid mistakes and we request you count your order upon taking possession, since you are accepting the count on the contract and are fully responsible. In the event that the rented items are not returned back to **Fairy Chair Cover**, or returned in a state that **Fairy Chair Cover** determine no longer usable, two times (2x) the normal sales price for each item will be charged towards the **CASH Security Deposit**. The Client is responsible for returning the linens in the same condition that they received them in, except for normal wear.

“Normal wear” is food, beverages, and other stains from consumable food items.

- It does **NOT** include excessive amounts of food attached to them, candle wax, handwriting from ink pens or markers, etc., burns, mildew, and excessive "ground in" dirt. (Usually a result of using the table linen as a "mop" to clean up after the party.) *We charge an extra fee starting from \$10.00 up to the full replacement cost to clear the candle wax and gum. We do not make money from this. This is the charge that cleaners charge us to clear wax, gum and stains.*
- **LINENS** are expected to be free of loose items before returning (*such as food, confetti's and other decorations used*) and must be free of food and dry to prevent staining and mildew. If the linens are wet, please let them dry before putting them back into the box.

Upon receiving the linens, it is your **responsibility to inspect them and inform us of any damages prior to the event**. Linens that are returned damaged are assumed to have been damage-free unless otherwise noted. ____ initial

9. LIABILITY

The client (lessee) shall indemnify **Fairy Chair Cover** against and hold **Fairy Chair Cover** harmless against any and all claims, actions, suits, proceedings, costs, expenses, damages and liabilities, including reasonable attorney's fees and costs, arising out of, connected with, or resulting from the Contract and/or the client's use of the rental products. Including without limitation the manufacturer, selection, delivery, possession, use, operation, injury or return of the rental products.

DAMAGES: **Fairy Chair Cover** is not responsible for any incidental or consequential damages caused by delays beyond **Fairy Chair Cover's** control and no refunds will be given due to but not limited to delivery delays or errors made by the courier/delivery service.

WEATHER CONDITIONS: **Fairy Chair Cover** is not responsible for acts of God. No refunds are given due to inclement or hazardous weather conditions or unused products. The terms of this contract between client and **Fairy Chair Cover** remain valid and in effect for all changes (i.e. addition, deletion, or any changes to the order). ____ initial

*I, the Client, have read the above in its entirety and by signing agree to the terms and conditions of **Fairy Chair Cover's** Rental Policy. Payment of deposit constitutes acceptance of **Fairy Chair Cover** policies and conditions. See Rental Contract for specific order details. The Client agrees that the Rental Policy and Rental Contract together constitutes the entirety of the contract between Fairy Chair Cover and the Client.*

Client Name (please print): _____ **Phone:** _____

Signature: _____ **Date:** _____